

STATEMENT OF ETHICAL PRINCIPLES BY  
THE RALEIGH-DURHAM AIRPORT AUTHORITY

PREAMBLE

The proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people; that governmental decisions and policies be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. Public servants should treat their offices as a public trust, and should use the powers and resources of public office only to advance the public interest, and not to attain personal benefits or pursue any other private interest incompatible with the public good. In treating their offices as a public trust, public servants should act so as to ensure the reality and perception that government is conducted according to the highest principles of democracy, with honesty, integrity and a concern for justice, so that government will be, and will appear to be worthy of respect, trust and support. To this end, the Raleigh-Durham Airport Authority hereby makes the following statement of ethical principles:

I. SUPREMACY OF THE LAWS

It is the obligation of every official and employee of RDU to support the Constitution and laws of the United States, and to support the Constitution and laws of the State of North Carolina. In the administration of their duties under the Constitution, laws, ordinances and administrative regulations of the United States, the State of North Carolina, and the cities and counties represented on the Authority, Authority members and employees shall act faithfully and impartially.

II. FAIRNESS

Every citizen or other legal entity shall receive fair and impartial consideration of any matter properly coming before the Authority, its appointed officers and its employees in which that person is interested. To the extent consistent with its obligations under law to preserve confidentiality of certain information, the Authority shall deliberate, decide and act on matters before it in an open and public manner.

III. CONFLICT OF INTEREST

To ensure both the appearance and the reality of impartial decision making, and to prevent the consideration of factors other than the public good, the conduct of public business by the Authority and its agents and employees shall be free of any hidden personal or financial interest on the part of Authority members, agents or employees. Each Authority member or employee shall make a full and timely disclosure of any personal or financial interest which he or she has in any matter of public business to be transacted before him or her, or an interest which he or she has in any decision or

policy to be implemented, in whole or in part, by him or her. In proper instances, an interested Authority member, officer or employee should withdraw from consideration, decision and implementation of the matter.

#### IV. IMPROPER INFLUENCE

The making and implementation of decisions and policies of the Authority must occur without improper influence from or partiality towards any person. To this end, the conduct of public business by the Authority, its officers and employees shall be free of any influence arising from gifts, favors or special privileges of whatever kind. It is the obligation of every member of the Authority and its members to carry out the lawful orders and business of the Authority. Authority members, officers and employees shall not solicit or accept gifts, favors or special privileges of a nature which tend to influence, or give the appearance of such, from any person under circumstances which a reasonable person would believe is intended to influence the Authority's policies, decisions or actions.

#### V. VIOLATIONS

Violations of this policy by Authority officers and employees shall be handled through established employee disciplinary procedures. Violations of this policy by an Authority member shall be reported to the Chairman, or if the violation is attributed to the Chairman, then to the Vice Chairman. The Chairman or Vice Chairman shall present the evidence of the violation of the full Authority, which shall decide by vote whether a violation has occurred, and the appropriate response. The accused Authority member shall not vote on any aspect of this determination. If it is found that a member has violated this policy, the Authority shall issue a letter of reprimand or censure, and shall transmit the said letter of reprimand or censure to the local government which appointed the member in question.

Approved and adopted the 27th day of August, 1991, to become effective upon adoption.